



# Council for Standards in Human Service Education

*Assuring best practices in Human Service Education through evidence-based standards and a peer-review accreditation process*

<https://cshse.org>

3337 Duke Street, Alexandria, VA 22314-5219  
571-257-3959

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Public Member  
Alabama Dept. of Mental Health

June 15, 2020

Kimberly Gibbs  
Delaware Technical Community College, Owens Campus  
100 Campus Drive  
Dover, DE 19904

Dear Ms. Gibbs,

It is my privilege to inform you that the Human Services associate degree program at Delaware Technical Community College-Terry Campus has been reaccredited by the Council for Standards in Human Service Education (CSHSE) for the period June 2020 through June 2025. The next reaccreditation cycle will include a site visit.

The CSHSE board approved reaccreditation with no conditions.

## **PROGRAM STRENGTHS**

The readers of your self-study have identified the following strengths of your program including:

### Introduction and Standard 1

Clearly stated core curriculum competencies for all graduates regardless of the degree  
The large number of articulation agreements with 4-year degree institutions (Connected Degrees), and the clear process for students to articulate.  
Availability of a number of resources for students to enable student success.

### Standard 2

A program emphasis on a bio-psychosocial perspective

### Standard 3

A strong and active Advisory Committee; curriculum guidelines include the Advisory Committee.

### Standard 4

An outstanding and commendable effort of establishing, identifying, and measuring outcomes. Masterful attention to the Core Course Performance Objectives (CCPO) and the specific Measurable Performance Objectives

A strong and comprehensive program evaluation process: comprehensive 5-year program evaluation including SWOT analysis.

### Standard 5

A clearly articulated policy and procedure, including a detailed rubric for assess students "fitness for the profession."

### Standard 6

The resources and opportunities for professional development (new Faculty Supervisory Training Program, Leadership Development Program, Center for Creative Instruction and Technology, Adjunct In-service)

### Standard 7

A diverse, highly qualified faculty

### Standard 8

The number of initiatives to address cultural diversity.

### Curriculum Standards

A carefully constructed curriculum that addresses knowledge, theory, and skills in a progressive and integrated manner with exceptionally relevant assignments. Emphasis on experiential learning, motivational interviewing skills, and supportive advising.

Standard 20 A strong field experience component: New student orientation, 400 hours of directed practice exceeding the Standard minimum of 250 hours, a Site Supervisor guide provided to agency site supervisors.

#### **ADDITIONAL RECOMMENDATIONS**

The self-study was well organized and comprehensive. The following recommendations for writing the self-study are submitted for your consideration:

- **Standard 2a Just identify the philosophy in a succinct statement.**
- **Matrix- only include the core human services courses that are used to address compliance. Only include general education course if they are needed to demonstrate compliance.**
- **Standard 6: Create an appendix folder for faculty CV rather than listing in the narrative.**
- **Ensure that the all curriculum standard responses address “how” the course complies.**
- **Standard 20d. Use the Directed Practice Manual as found in Appendix 8 for documentation for the field placement manual rather than the Human Services Program manual.**

As stated above, your next accreditation cycle will include a site visit and must be completed for the June 2025 Board review. **A copy of this letter must be included in your next self-study.**

As an accredited program, the Program must regularly review information on the CSHSE website, <https://cshse.org>, for any new changes in policies and standards. Your program must use the standards that are in effect at the time when the application is submitted for the next cycle.

During this accreditation cycle, your accredited program has the responsibility to maintain active CSHSE membership each year of the accreditation cycle for the accreditation status to remain in good standing. Refer to Member Handbook, Accreditation and Self-Study Guidelines for updated information. Additionally, the accredited program shall ensure that the program representative contact information remains current with CSHSE and ASCENT Management, LLC and is updated as needed.

Please refer to the Board actions for maintaining accreditation in Appendix I of the Member Handbook. Your Program must ensure that program and student achievement indicators on the CSHSE website remain accurate (within 2 years of the current academic year) and the hyperlinks remain active. The CSHSE will review this information at each board meeting, February, June, and October. Contact the CSHSE VPA or ASCENT Management, LLC if a hyperlink must be revised so that our website is current with your program information.

Congratulations on continuing your program accreditation. A formal certificate, signed by our President, Dr. Yvonne Chase, will be forthcoming.

Very sincerely,



Winona Schappell, M.Ed., HS-BCP  
CSHSE Vice President of Accreditation

Cc: Cornelia Johnson, Vice President and Campus Director  
John Buckley, Dean of Instruction  
Dr. Yvonne Chase, CSHSE President  
Dr. Susan Andresen, Lead Reader